Chinese Culture Connection

**Job Title:** Saturday Chinese Teacher  
**Location:** Malden Beebe School  
**Salary:** Commensurate with experience and skills.

**Description:**
Chinese Culture Connection’s Saturday Chinese Language School is looking for a Mandarin teacher to teach students from kindergarten to grade 8. Our program runs from 9-1 PM. This position is slated to teach two levels, one from 9 AM –10:20 AM and the other from 10:30 to 11:50 AM; however, the schedules may change depending on whether CCC extends the opening hours.

**Responsibilities:**
- Advocate for the Chinese Culture Connection’s Chinese Language School and other educational programs;
- Develop interactive instructional activities to engage students in the learning process based on the student-focused and outcome-based curriculum;
- Create a structured, positive learning environment by using a variety of age-appropriate materials and approaches to meet individual’s learning needs;
- Employ a variety of effective teaching strategies to implement the curriculum effectively;
- Develop grading rubrics, and other scales to assess students’ progress;
- Prepare students to show and tell what they have learned at the end of each term;
- Communicate professionally with parents regarding their children’s performance;
- Participate in staff meetings, conferences, workshops, for improvements;
- Perform other school-related assignments, and special projects as assigned, including weekly teaching reports and monthly newsletters.

**Qualifications:**
- Have a bachelor’s or higher degree in Chinese Language and Literature, or a related field
- Native-like fluency in Mandarin Chinese and English.
- Have at least 3 years of experience in teaching Mandarin Chinese to children
- Be able to work independently to design age-appropriate language curriculum
- Ability to engage students and manage classroom orders at all levels effectively
- Ability to nurture children with learning abilities, and with diverse ethnic backgrounds
- Organized, detail-oriented, reliable, and a self-starter;
- Chinese teaching certification and previous experience working with children are preferred.

To apply: Please send your cover letter and resume to: info@chinesecultureconnection.org

*CCC is an Equal Opportunity /Affirmative Action/Immigration Reform and Control Act/Americans with Disabilities Act Employer.*